

**Certificated Superintendent's  
Roundtable  
January 11, 2023  
Minutes**

Chairperson, Jerie La Roche called the meeting to order at 3:37 p.m. with the following representatives present:

Jerie La Roche, Special Ed.  
Angelica Hernandez, Ira Harbison  
Diana Whitaker, Palmer Way  
Eleanor Felker, Olivewood  
Danielle Abrams, Central

District Office Representatives present:

Leighangela Brady  
David Castillo  
Vanessa Ceseña  
Maritza Koeppen  
Sharmila Kraft

1. Welcome and approval of draft minutes from January 11, 2023- Jerie La Roche
  - Eleanor F. moved and Danielle A. seconded. All were in favor, none opposed.
2. Roundtable Celebrations  
Members shared celebrations items.
3. Meeting Norms- Jerie L.  
Jerie collected input and made a list of meeting norms for meetings.
4. Open Forum
  - Eleanor, Diana, and Danielle asked about access to schools after hours and/or weekends. Maritza shared factors that do not permit this, including safety, prep time, and contracts, among others.
  - Danielle asked about possible DRT school assignments changes for site specific needs. Sharmila shared the DRT job scope duties and explained how assignments are developed, following the job description.
  - Danielle asked about the status on impact teacher vacancies. Maritza shared that the positions are posted; people have been interviewed but have not accepted. Recruiting and promoting is continuous in various platforms.
  - Diana asked if there were options for TK Teachers to meet on collaboration Thursdays. Sharmila shared that virtual meetings have been offered and has asked

if language in contract may be changed to accommodate the need to leave campus to meet for collaboration.

- Jerie and Eleanor asked how the sixth-grade stipend may be raised. Leighangela explained it would need to be discussed with their union representatives. Maritza and Leighangela will discuss with Business and Ed. Services for next steps.
- Jerie shared a request for adaptive playground equipment. Leighangela shared all the specifications and regulations these requests must follow before adaptations are made. Sharmila shared a plan to purchase adaptive PE equipment for now.
- Diana inquired about returning doorstops for classrooms. Leighangela reviewed regulations shared by Arik at the previous meeting describing why they were removed. She also reviewed safety protocols for emergency situations. A fire department representative will be invited to a future meeting to explain regulations with the group.
- Diana requested center pods at Palmer Way be keyed the same. Leighangela reviewed safety reasons of the keying process, shared by David Castillo in a previous meeting. A keyless entry project is in development.
- Danielle shared that RSP received WIAT protocols information packets and requested direction. Sharmila will identify the packets and communicate direction.

The meeting was adjourned at 4:41 p.m.

Vanessa Ceseña, Recorder